

COLLEGE CREDIT PLUS PROGRAM

A secondary grade student who is a resident of this state may enroll at a college, on a full- or part-time basis, and complete nonsectarian, nonremedial courses for high school and college credit. This arrangement is known as the College Credit Plus Program (“Program”). Upon successful completion of college-level, nonremedial coursework applicable to at least one degree or professional certification at a partnering college, such student shall receive transcribed credit from the college, except for an advanced placement course or international baccalaureate diploma course, as described in R.C. 3313.6013(A)(2) and (3).

Eligibility Restrictions

To be eligible to participate in the Program, a student must be in the ninth, tenth, eleventh, or twelfth grade, and must satisfy the following requirements:

1. The student or the student’s parent shall inform the principal, or equivalent, of the student’s school by the first day of April of the student’s intent to participate in the Program during the following school year. Any student who fails to provide the notification by the required date may not participate in the Program during the following school year without the written consent of the principal, or equivalent. If a student seeks consent from the principal after failing to provide notification by the required date, the principal shall notify the Ohio Department of Education of the student’s intent to participate within ten days of the date on which the student seeks consent. If the principal does not provide written consent, the student may appeal the principal’s decision to the Head Administrator. Not later than 30 days after the notice of the appeal, the Head Administrator shall hear the appeal and shall make a decision to either grant or deny that student’s participation in the program. The decision of the Head Administrator shall be final.
2. The student shall both:
 - a. Apply to a public or a participating private college, or an eligible out-of-state college participating in the Program, in accordance with the college’s established procedures for admission, pursuant to R.C. 3365.05;
 - b. Satisfy one of the following:
 - (i) Be remediation free, in accordance with one of the assessments established under R.C. 3345.061(F);

- (ii) Meet an alternative remediation-free eligibility option, as defined by the Chancellor of Higher Education, in consultation with the Superintendent of Public Instruction, in rules adopted under R.C. 3365.02; or
 - (iii) Have participated in the program prior to June 30, 2021 and qualified to participate in the program by scoring within one standard error of measurement below the remediation-free threshold for one of the assessments established under 3345.061(F) satisfying one of the conditions specified under division (A)(1)(b)(ii)(I) or (II) of R.C. 3365.02 as those divisions existed prior to June 30, 2021.
 - (iv) Have a cumulative unweighted high school grade point average of at least 3.00.
 - (v) Have a cumulative unweighted high school grade point average of at least 2.75 but less than 3.00 and received an “A” or “B” grade in a relevant high school course, as defined under O.AC. 3333-1-65.14.
 - (vi) For participating seventh and eighth grade students for whom a cumulative unweighted high school grade point average is not available to determine eligibility, the student is eligible if the student has received an “A” or “B” grade in a relevant high school course, as defined under O.AC. 3333-1-65.14.
- c. Meet the college’s and relevant academic program’s established standards for admission, enrollment, and course placement, including course-specific capacity limitations, pursuant to R.C. 3365.05.
3. The student shall elect at the time of enrollment to participate under either Option A or Option B of this paragraph for each course under the Program.
- a. OPTION A: The student may elect, at the time of enrollment, to be responsible for payment of all tuition and the cost of all textbooks, materials, and fees associated with the course. A student electing this option also shall elect, at the time of enrollment, whether to receive only college credit or high school credit and college credit for the course.
 - (i) The student may elect to receive only college credit for the course, in which case the Board shall not award high school credit to the student.

- (ii) The student may elect to receive both high school credit and college credit for the course. If the student successfully completes the course, the Board shall award the student high school credit, unless the student took the college courses during his or her expulsion from the School.
 - b. OPTION B: The student may elect, at the time of enrollment, for each course to have the college reimbursed under R.C. 3365.07. If the student successfully completes the course, the Board shall award the student high school credit, unless the student took the college courses during his or her expulsion from the School.
- 4. The student and the student’s parent shall sign a form, provided by the School, stating that they have received the counseling required under R.C. 3365.04(B) and that they understand the responsibilities they must assume in the program. Counseling information shall include:
 - a. Program eligibility;
 - b. The process for granting academic credits;
 - c. Any necessary financial arrangements for tuition, textbooks, and fees;
 - d. Criteria for any transportation aid;
 - e. Available support services;
 - f. Scheduling;
 - g. Communicating the possible consequences and benefits of participation, including all of the following:
 - (i) The consequences of failing or not completing a course under the Program, including the effect on the student’s ability to complete the secondary school’s graduation requirements;
 - (ii) The effect of the grade attained in a course under the Program being included in the student’s grade point average;
 - (iii) The benefits to the student for successfully completing a course under the Program, including the ability to reduce the overall costs of, and the amount of time required for, a college education.

- h. The academic and social responsibilities of students and parents under the Program;
- i. Information about and encouragement to use the counseling services of the college in which the student intends to enroll;
- j. The standard packet of information for the program developed by the chancellor of higher education pursuant to R.C. 3365.

Limitations on Enrollment

A student in grade nine may not enroll in courses for which the student elects to receive credit toward high school graduation for more than the equivalent of four academic school years. A student may not enroll in courses in which the student elects to receive credit toward high school graduation for more than the equivalent of:

- 1. Three academic school years, if the student so enrolls for the first time in grade ten;
- 2. Two academic school years, if the student so enrolls for the first time in grade eleven;
- 3. One academic school year, if the student so enrolls for the first time in grade twelve.

These restrictions shall be reduced proportionately for any such student who enrolls in the program during the course of a school year.

Participation by Non-Secondary School Students

Students in grades seven and eight may participate in the Program if they meet the eligibility criteria required of secondary grade students for participation and shall be subject to the same requirements as secondary grade participants. The parent or guardian of a seventh or eighth grade student participating in the Program shall be responsible for any transportation related to participation in the Program.

Academic Consequences of Expulsion

The Board may deny high school credit for post-secondary courses, any portion of which were taken during the period of an expulsion imposed by the Head Administrator or Board. If a college withdraws its acceptance of an expelled student who elected to have the college reimbursed for each course under R.C. 3365.07, the Board shall not award high school credit for

the college courses in which the student was enrolled at the time the college withdrew its acceptance.

Awarding Grades and Calculating Class Standing

The awarding of grades and the calculation of class standing for courses taken under the Program shall be equivalent to the School's policy for courses taken under an advanced standing program or for other courses designated as honors courses by the School.

Applicability of Credit

High school credit awarded for courses successfully completed under the Program shall count toward the graduation requirements and subject area requirements of the School. If a course comparable to one a student completed at a college is offered by the School, the Board shall award comparable credit for the course completed at the college provided the student received a grade of "C" or better in the course. If no comparable course is offered by the School, the Board shall grant an appropriate number of elective credits to the participant.

Evidence of successful completion of each course and the high school credits awarded by the school shall be included in the student's record. The record shall indicate that the credits were earned as a participant under O.R.C. Chapter 3365 and shall include the name of the college at which the credits were earned.

Consequences of Withdrawal and Failure to Attain Passing Grades

If a college withdraws its acceptance of an expelled student who elected Option B, any reimbursement under R.C. 3365.07 for the student's attendance prior to the withdrawal shall be the same as would be paid for a student who voluntarily withdrew from the college at the same time in the term. If the withdrawal results in the college's receiving no reimbursement, the college or Board may require the student to return or pay for any textbooks and materials it provided the student free of charge.

If the Head Administrator determines that the student has not attained a passing final grade in a college course in which the student enrolled under the Program, the Head Administrator may seek reimbursement from the student or the student's parent for the amount of state funds paid to the college on behalf of the student for that college course. In accordance with R.C. 3313.642(C), the Board may withhold grades and credits received by the student for high school courses taken by the student until the student or the student's parent provides reimbursement.

Unless the student was expelled, the Head Administrator shall not seek reimbursement from a student or a student's parent if the student is identified as economically disadvantaged according to rules adopted by the Ohio Department of Education.

The School shall permit “children of military families,” as defined in R.C. 3301.60, participating in the Program, who must withdraw from school because of a permanent change of station order out of the state to transition from one military installation to another, to do either of the following:

1. Complete participation in the course the student is taking through the Program for the duration of the semester in which the student is enrolled in an online format, if possible; or
2. Withdraw from the course the student is taking through the Program without academic or financial penalty.

Underperforming Students

An “underperforming student” is a student who meets at least one of the following conditions:

1. Has a cumulative grade point average of lower than 2.0 in the college courses taken through the college credit plus program;
2. Withdraws from, or receives no credit for, two (2) or more courses in the same term.

An “ineligible student” means a student who meets the definition of an underperforming student for two (2) consecutive terms of enrollment.

Probation

The School is responsible for placing an underperforming student on college credit plus (“CCP”) probation within the CCP program. The School shall promptly notify the student, the student's parent, and each institution of higher education in which the student is enrolled of the student's status. The School shall advise the student and the student's parent on requirements for continuing in the program.

While a student is on CCP probation, the following shall apply:

1. The student shall enroll in no more than one college course in any term.
2. The student shall not enroll in a college course in the same subject as a college course in which the student earned a grade of "D" or "F" or for which the student received no credit.

If a student had registered for more than one college course for the next term prior to being placed on CCP probation, the student shall request each applicable institution of higher education to dis-enroll the student from courses as necessary to comply with O.A.C. 3333-1-165.13(C)(2). If the student elects to remain enrolled in one course for the next term, the student shall notify the applicable institution of the course in which the student would like to remain enrolled. The institution will confirm the course enrollment and all course dis-enrollments in the pre-term notice of admission. In the event the student fails to dis-enroll from courses, the School shall promptly notify the student and the student's parent that the student shall be responsible for paying all tuition, fees, and textbook costs for courses from which the student was required to dis-enroll and that the student shall be declared an ineligible student and dismissed from the program for the next term.

If a student takes a college course after being placed on CCP probation and the course grade raises the student's cumulative grade point average in the student's college courses to a 2.0 or higher, the student shall be removed from CCP probation and may participate in the CCP program without restrictions, unless the student again becomes subject to this rule. If the student takes a college course while on CCP probation and the course grade does not raise the student's cumulative grade point average in the student's college courses to a 2.0 or higher, the School will dismiss the student from the program.

Dismissal

The School is responsible for dismissing an ineligible student from the college credit plus program. The School shall promptly notify the student, the student's parent, and each institution of higher education in which the student is enrolled of the student's dismissal.

A student who has been dismissed from the CCP program shall not take any college courses through the program. If the student had registered for any college courses for the next term prior to being dismissed from the program, the student shall request each applicable institution of higher education to dis-enroll the student from those courses. In the event the student fails to dis-enroll from courses as required by this paragraph, the School shall promptly notify the student and the student's parent that the student shall be responsible for paying all tuition, fees, and textbook costs for courses from which the student was required to dis-enroll and that the student's dismissal from the program shall continue for an additional term.

Failure to make academic progress, as defined in this policy will result in an extension of CCP dismissal.

After one term of CCP dismissal, a student may request that the School allow the student to participate in the CCP program. The School shall review the student's full high school and college academic record to determine the student's academic progress. The School shall continue the student's dismissal, place the student on CCP probation, or allow the student to participate in the program without restrictions in accordance with this policy. For purposes of this paragraph,

summer shall count as a term of dismissal from the program only if the student is enrolled in one or more high school courses during the summer.

Appeals

A student who is dismissed from the CCP program, or is prohibited from taking a course in a subject may appeal the decision to the Head Administrator. The Head Administrator shall consider any extenuating circumstances separate from academic performance that may have affected the student's CCP status and may do any of the following:

1. Allow the student to participate in the program without restrictions;
2. Allow the student to take a course otherwise prohibited by this policy;
3. Allow the student to participate in the program on CCP probation;
4. Maintain the student's dismissal from the program.

The student must request an appeal within five (5) business days after being notified of the CCP dismissal or the CCP probation that prohibits the student from taking a course in a particular subject. The School shall promptly notify any institution of higher education in which the student is enrolled that the student has requested an appeal. The Head Administrator shall issue a decision on the student's appeal within ten (10) business days after the date the appeal is made. The decision shall be final. The School shall promptly notify any institution of higher education in which the student is enrolled of the decision.

LEGAL REF.: Ohio Revised Code Chapter 3365
OAC 3333-1-65.13

Adopted: October 11, 2023