



ACCA CERTIFICATED STAFF JOB DESCRIPTION

POSITION: INTERVENTION SPECIALIST

Contract Length: 190 Days (Salary)

Reports to: ACCA Assistant Superintendent/Superintendent

DUTIES AND RESPONSIBILITIES

- Supports the mission, vision, and values of Ashland County Community Academy
- Fosters an environment and culture which promotes respect, responsibility, trust, and success
- Assist in coordinating the special education program for all students with disabilities in the school district
- Assist in implementation of federal law and Ohio rules for educating students with disabilities
- Follow individual student IEPs
- Develop IEPs for students; assist in scheduling IEP conferences
- Provide classroom teachers with resources, regarding modifications and accommodations
- Collaborate with regular education teachers in the inclusion of IEP/504 students
- Serve as a member of Intervention Assistance Team (IAT) and on IEP teams, as required
- Attend IEP and ETR meetings
- Consult with regular education teacher concerning modifications, adaptations or alternate assignments in regular education classroom for special education students
- Assist in developing Behavior Intervention Plans for special education students
- Evaluate data to monitor progress of students
- Collaborate with the Dean of Students, Student Success Facilitator and Student Success Coach in regards to Student Success Plans for IEP/504 Students
- Serve as a member of the Response-to-Intervention (RTI) team
- Maintain respect at all times for confidential information, e.g., student IEPs, testing information, student and staff information
- Provide direct instruction in a resource/inclusion or tutorial setting, as needed
- Proficient Depth of Knowledge in Content Area, as well as in Learner-Centered Curriculum Design and Instruction
- Exhibit Effective Classroom Management
- Timely Lesson Planning, Progress Reports, Grading, as well as Online Grading
- Delivers Effective and Differentiated Instruction, in relation to the school's education plan
- Continuous and productive communication with parents and students regarding progress/behavior, including conferences
- Participates in school-wide incentives, programs, and extracurricular activities
- Participates in Continuing Education Courses and/or Professional Development, as assigned by Assistant Superintendent/Superintendent
- Assumes such other responsibilities and performs other duties as may be assigned by the Assistant Superintendent/Superintendent