



ACCA Governing Board  
Regular Board Meeting Minutes  
March 8, 2023 12:00 pm

The meeting was called to order by Rita McElfresh at 12:03 pm.

1. **Roll Call Taken by: Helenthal**  
Present: Rita McElfresh, Audrey Sikula, Tom Gaus  
Not present: Tom Marquette, Matt Miller
2. **Recognition of Visitors:** Shannon Lusk, Nichole Helenthal, Jim Hudson, Paula Berry, Hannah Mast (will join during Superintendent's Report) Lori Wood and Jamie Lormeau
3. **Approval of Minutes from the January 18, 2023 Annual Organizational Meeting and the January 18, 2023 Regular Board Meeting.**

McElfresh motioned to approve the minutes. Gaus moved to approve and Sikula seconded the motion. All were in favor of approving the minutes. Motion carried.

4. **Business of the Treasurer**

Hudson discussed House Bill- 1 and Senate Bill 1. He explained that these will have a huge impact on education. He explained that it strips the power from ODE.

- A. **January 2023 Financial Reports** -The District earned \$1,146.47 of interest in January for total interest earnings of \$5,431.57 in FY 2022-23. The forecasted funds decreased by 5.3 percent from December to January or by \$27,011. In comparison to FY 2022, the ending cash balance for December is 8.0 percent lower for FY 2023; a net decrease of \$41,376. The ending cash balance for all funds decreased by 8.9 percent or by \$47,878 from December to January..
- B. **February 2023 Financial Reports** - The District earned \$1,088.38 of interest in February for total interest earnings of \$6,519.95 in FY 2022-23. The forecasted funds decreased by 3.2 percent from January to February or by \$15,382. In comparison to FY 2022, the ending cash balance for February is 15.3 percent lower for FY 2023; a net decrease of \$83,653. The ending cash balance for all funds decreased by 2.4 percent or by \$11,950 from January to February.

McElfresh motioned to approve the January 2023 and February 2023 Financial Reports. Gaus moved to approve and Sikula seconded the motion. All were in favor of approving the financial reports. Motion carried.

**C. Contracts**

1. No-ovation Technology Group E-Rate
2. JR Funding - E-RATE
3. Houston Services

McElfresh motioned to approve the No-ovation Technology Group E-Rate, JR Funding E-Rate and Houston Services contracts. Gaus moved to approve and Sikula seconded the motion. All were in favor of approving the contracts. Motion carried.

**D. Consolidated Funding Application Resolution**

RESOLVED, that the Board of Directors approves the Consolidated Funding Application as presented and authorizes expenditures substantially in accordance with the application. McElfresh motioned to approve the Consolidated Funding Application Resolution. Gaus motioned to approve and Sikula seconded the motion. All were in favor of approving the resolution. Motion carried.

**E. Discussion Items**

1. **Legal Firm Review** - Hudson explained that he has two separate legal firms for the board to review. He recommended that we come up with a small board committee to review/interview the two legal firms. The board discussed and the committee members will be Lusk, Hudson, McElfresh and Sikula. The meeting date will be March 28th at 3:00 and prefer it to be an "in-person" meeting.
2. **Neonet vs. TCCSA** - Hudson explained that he will have a formal separation letter ready at the next board meeting. He mentioned that Neonet is also opening a satellite office in Seville.

**5. Business of the Superintendent/Assistant Superintendent**

**A. Personnel/Volunteers/Staff/Evaluators**

1. 21st Century Grant After School Program Staff/ \$15 per hr
  - a. Matt Brown

Helenthal explained that Matt Brown is interested in starting a "Dungeons and Dragons" club after-school on Tuesdays. She explained that there has been a lot of interest from the students and

it would be a great addition to the afterschool program. He has already submitted his background checks and they came back clear.

2. 21st Century Grant Evaluator

b. Emily Harstine

Helenthal recommended that Emily Harstine replace Dr. Walters as the 21st Century Evaluator for the remainder of the year.

McElfresh asked that the board go into Executive Session.

Roll Call: Sikula, Gaula and McElfresh present. McElfresh motioned that the board go into Executive Session for the hiring of personnel. Sikula moved to approve and Gaus seconded the motion. All were in favor of going into Executive Session. Motion Carried. Executive Session started at 12:34 pm

Back in regular session at 12:48 pm.

Matt Miller arrived at 12:48 pm.

McElfresh motioned to approve (5A-1) Matt Brown for the 21st Century After-School Program Staff. Gaus moved to approve and Sikula seconded the motion. All were in favor of the motion. Motion Carried.

McElfresh motioned to approve (5A-2) Emily Harstine for the Evaluator of the 21st Century Grant. No one moved to approve and the motion was not carried. It was discussed and decided that this would be tabled until the next board meeting.

**B. Approve of ACCA 2023 Graduate**

1. Solomon Casler- March 9, 2023

Lusk explained that Solomon has met all of the requirements for graduation as of March 9, 2023. McElfresh moved to approve the graduate. Gaus moved to approve and Sikula seconded the motion. All were in favor of approving the graduate. Motion carried.

**C. Safety Grant Bids**

Helenthal explained that four bids were received for the safety grant (surveillance system). She explained that bids were received from Vasu Communications, Five Forge, Xtek Partners and Schmidt Security. Helenthal recommended Schmidt Security as they had the lowest quote.

McElfresh motioned to approve Schmidt Security for the Safety Grant Bid. Gause moved to approve and Miller seconded the motion. All were in favor of approving Schmidt Security. Motion carried.

**D. Review/Approval of Remote Learning Plan**

Remote Learning Plan Review - Lusk presented the current remote learning plan to the board to review. There was discussion and it was decided that no changes would be made to the current remote learning plan should the governor close schools again. McElfresh motioned to approve the Remote Learning Plan review. Sikula moved to approve and Gaus seconded the motion. All were in favor of approving the Remote Learning Plan Review. Motion carried.

**E. ACCA Administration Report (Superintendent/Asst. Superintendent/Dean)**

1. **Current Enrollment**Lusk discussed that the current enrollment is 80 students. There will be 84 students by Monday. There are currently 28 special education students.
2. **Suspensions/Expulsions/Discipline**There were 5 suspensions in January and no expulsions. Lusk explained that we have a zero tolerance for threats of violence or physical contact. There was a high influx of suspensions for good cause. We stop it before it gets to that point and have had conversations with parents supporting this policy. There has been a reduction in the amount of write-ups.
3. **Parent/Student Participation** - Lusk explained that we had Parent/Teacher conferences in February and had a good turnout. Fifteen sets of parents/guardians participated. Parents were called for positive and negative reasons for conferences. ACCA students will be participating in the Art Show at Mid-Ohio. We have 38 students with pieces in the Art Show.
4. **Verification of Residency** - Mrs. Berry completed the verification of residency on three students and all were verified.
5. **Food Program Review (Mrs. Paula Berry)** - Berry discussed the food program. She explained the menu and what the requirements are through the state. She discussed the meal pattern and school production record. The board expressed to Berry that she has done a terrific job with the Food Program and appreciate all the hard work that she has put into it. She mentioned that Ryan Dillard has matured a lot and done a great job in his position too. Lusk explained that he organized the serving room and

assisted with restroom breaks. He is always willing to help. Board again extended thanks to Berry and Dillard.

6. **District Compliance** - One Needs Assessment is due April 30th. We will have more information to come in the May meeting. The Ed Survey has been completed and submitted.
7. **District Testing**
  - A. **Fall 2022/Winter 2023 STAR Test Data (Ms. Mast)** - Mast explained that 87 students have taken at least one STARs test and 61 students have already taken both tests.
  - B. **2022 Fall End of Course Exam Data** - Mast explained that teachers have been given the names of students that they need to work with who are close to passing the EOC exams. Letters were sent home notifying the students and the contact Mrs. Brown for tutoring sessions. Copies also go into the study success plans.
  - C. **2023 ACT** - Mast explained that study sessions are available to students for the ACT. There are 27 juniors testing for the ACT.
8. **Attendance Program** - ,One student was submitted for truancy and we continue setting up students on attendance plans (as needed). About a third of our student population is on attendance plans. Some of our staff also went to training on Monday at SST7.
9. **Education Program** - We handed out the Academic Program Night Survey at open house to returning parents and to new parents at Parent/Teacher conferences. We received no less than “more than satisfactory” in any category. We also sent out Stars scores to parents and at-risk letters to students who are at-risk of not graduating on time. These letters also include a list of remedial things that they could do to prevent that from happening. March 30th we have 7 students going to visit NC State College with Mrs. Franklin and Mrs. Nalley. Nalley has worked very hard on the credentialing program too.
10. **NC State Update** - NC State is very pleased with our facilities. Lusk met with them and they have expressed that they are very pleased with everything.
11. **Special Education Updates** - Helenthal explained that she has been working with the SST 7 and administration to complete the Special Education Improvement Plan for Indicators 2 and 10. She will have a draft ready by Friday. Further updates will be given at the next meeting.
12. **21st Century Grant/ Grants Update** - Helenthal explained that she is currently looking for a new evaluator for the grant. She has been working on the new application for the 21st Century grant. She will give further updates at the next board meeting.

13. Discussion Items/Important Dates - Lusk explained that she is looking at various repairs that need to be completed and is in the process of completing said repairs.

McElfresh motioned to approve the Administration Report. Miller moved the motion and Guas seconded the motion. All approved the administration report. Motion carried.


6. Sponsor Update

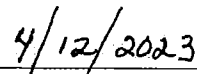
Wood explained that the Spring Site Visit is coming up. There will not be classroom observations and she has been very pleased with everything she has seen the last time at ACCA. She also asked if we were going to apply for the ESSER funds. Helenthal stated that she is looking into that and will complete the application. Wood also explained that they will be getting additional funding to provide support to administration and additional training. Dr. Fuller will be providing more assistance to administration for special education students.

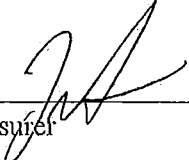
McElfresh mentioned that during next month's agenda will be Tom Marquette's report on traffic signaling in front of the school.

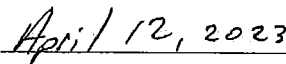
McElfresh moved to adjourn the meeting. Gaus moved the motion and Miller seconded the motion. All were in favor of adjourning the meeting. Motion Carried.

Meeting adjourned at 1:55 pm.

  
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Board Chair

  
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Date

  
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Treasurer

  
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Date