Ashland County Community Academy
Support Staff Application

716 Union St.
Ashland, OH 44805
Phone: 419-903-0295 Fax: 419-903-0341
website: www.accaaces.org

Today's Date:_____

(This application will remain active for 12 months; please contact us if you wish to renew it)

Application Information

Name_____/ _____
Last First Middle Other names (e.g. maiden)

Present Address_____ _____
City/State/Zip Code

Telephone Number_____

Position(s) Applied For:

____EMIS Coordinator ____Executive Administrative Assistant ____Student Monitor

____ Educational Aide ____ Student Services Coordinator ____21st Century Tutor

____ Administrative Assistant ____Other (list):

Education/Training

	School Institution/Dates Attended	Degree/Diploma	Credit Hours
High School			
College			
Graduate			
Military			

Describe Specialized Training, Apprenticeship, Skills, and Extracurricular Activities:

_____
_____
_____
_____
_____

Employment Experience: (List your employment from your most current to your earliest employment)

Employer_____ Phone_____
Dates Employed _____ Job Title_____
Work Performed_____
Reason for Leaving:_____ Supervisor_____

Employer_____ Phone_____
Dates Employed _____ Job Title_____
Work Performed_____
Reason for Leaving:_____ Supervisor_____

Employer_____ Phone_____
Dates Employed _____ Job Title_____
Work Performed_____
Reason for Leaving:_____ Supervisor_____

References (List three references not related to you):

Name_____ Relationship_____
Phone Number_____

Name_____ Relationship_____
Phone Number_____

Name_____ Relationship _____
Phone Number_____

READ CAREFULLY

All applications for employment are subject to a criminal records check through the Bureau of Criminal Identification and Investigation and Federal Bureau of Investigation pursuant to the authority of Section 3319.32 and Section 109.57, Revised Code.

Please see the following list of disqualifying crimes:

- Aggravated Murder
- Murder
- Voluntary Manslaughter
- Involuntary Manslaughter
- Felonious Assault
- Aggravated Assault
- Assault
- Failing to Provide for Functionally Impaired person
- Aggravated Menacing
- Patient Abuse or Neglect
- Kidnapping
- Abduction
- Child Stealing
- Criminal Child Enticement
- Rape
- Sexual Battery
- Corruption of a Minor
- Gross Sexual Imposition
- Sexual Imposition
- Importuning
- Voyeurism
- Public Indecency
- Felonious Sexual Penetration
- Compelling Prostitution
- Promoting Prostitution
- Procuring
- Prostitution
- Disseminating Matter Harmful to Juveniles
- Pandering Obscenity
- Pandering Obscenity Involving a Minor
- Pandering Sexually Oriented Material Involving a Minor
- Illegal Use of a Minor in Nudity-Oriented Material/Performance
- Aggravated Robbery
- Robbery
- Aggravated Burglary
- Burglary
- Abortion Without Informed Consent
- Endangering Children
- Domestic Violence
- Carrying Concealed Weapons
- Having Weapons While Under Disability
- Improperly Discharging Firearm at or into Habitation or School
- Corrupting Another with Drugs
- Drug Trafficking
- Alteration of Food

I have read the above list of disqualifying crimes _____

Employee Signature

Employment Provisions (**Signature required below**)

I understand that due to the length of time required for completion of the criminal background check, it may be necessary to employ a person prior to the Board of Education having received the results of the criminal records investigation. In these cases, the Board of Education shall rely on the information provided in the employment application. However, by signing this document I specifically agree that if I am employed by the Board of Education prior to its receipt of a response from B.C.I., and F.B.I. as my ***employment shall be contingent*** upon subsequent receipt by the Board of Education of a report from B.C.I. which is consistent with my answer to the above question. In the event I have been employed prior to the Board of Education having received a report from B.C.I., and a subsequent report from B.C.I. and F.B.I. is received which is not consistent with my answer to the above question, I specifically agree that the action of the Board of Education employing me ***shall be void*** without any further act by either party, and that my employment will terminate immediately without the necessity of proceedings to formally terminate my contract of employment.

Employee Signature: _____ **Date:** _____

Mail to:
ACCA Superintendent
716 Union St.
Ashland, OH 44805